

DIRECTOR OF CENTRAL INTELLIGENCE
Intelligence Information Handling Committee
WASHINGTON, DC 20505

IHC/CIRS 83-09
19 July 1983

MEMORANDUM FOR: CIRS Management Group

FROM:

[REDACTED]
CIRS Coordinator

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SUBJECT: Proposed Meeting of Agency Representatives
Responsible for Policy Development and
Dissemination Procedures for Externally
Distributed Intelligence

1. At recent meetings of the CIRS Management Group and the CIRS Security Working Group, several questions have been raised regarding the current and future policies and procedures used by the various agencies and departments involved in the CIRS effort for the dissemination of externally distributed materials. According to the CIRS plan, these same policies and procedures will be used to provide access controls for those individuals or organizations that access the host computers identified in the CIRS effort. It is important to have an understanding of these policies and procedures to determine their possible impact on the CIRS implementation efforts.

2. It has been suggested that the appropriate representative(s) at each of your organizations be requested to brief on these policies and procedures at a joint meeting of the CIRS Management Group and the CIRS Security Working Group. I suggest we try to meet from 0915-1245 on 3 August 1983 at [REDACTED]. If your agency representatives are unable to attend at that time, please call me and I will reschedule the meeting.

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3. I request that the following topics be addressed:

- The policies and procedures of each agency for the dissemination of externally distributed materials (please provide copies of documentation if available).
- The policies and procedures of each agency for providing retrospective retrieval of materials stored on its automated systems (i.e., [REDACTED]). Please distinguish between possible variations in policies and procedures for groups of users such as agency users versus external users. Also highlight any variations in policy and procedures for restricted and non-restricted types of data.

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- The procedures for modifying an individual or organizational distribution and retrieval capabilities in response to a change in their need. Specifically, can all available historical information be made available to the individual or organization to help satisfy new information needs based on new requirements?

4. I request your help in identifying the appropriate individuals at your agencies that should participate in such discussions. I look forward to seeing you at this meeting.



Distribution:

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- 1 - CIRS Security Working Group Members
- 1 - Chairman, DCI HUMINT/Dissem Subcommittee

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